

# GUIDELINES FOR ABSTRACT(S)

Authors should follow carefully the instructions included in the **Guidelines for Abstract(s)**. All the abstracts for the **Symposium on “Advances in Applied Coal and Organic Petrology”** must be prepared according to the guidelines provided. Incomplete or incorrect submissions will be returned to the author and must be resubmitted immediately in the correct format to be considered for inclusion in the **ICCP Program & Abstract Book**. Please, ensure that the abstract(s) are checked carefully before submitting.

## SUBMISSION INSTRUCTIONS

- Please, use the Abstract Template available on the website <http://www.iccop.org/meetings/2017-iccp-meeting-in-bucharest-romania/> for submission of your abstract(s). Symposium abstract(s) in other formats will not be processed.
- Please, indicate in your Registration Form your preference for oral or poster presentation.
- Poster(s) must have an adequate size so that to be fixed on a maximum support size of 90 cm (width) x 140 cm (height).
- All abstract(s) must be submitted by e-mail. Abstract(s) sent via fax, or by post/regular mail will not be processed or acknowledged.
- Confirmation of your submission will be sent also by e-mail. If you do not receive an e-mail confirmation within few days of your submission, please check the correctness of the e-mail address.
- The presenting and/or corresponding author must be registered at the ICCP meeting. The ICCP 2017 organizers do neither provide financial support nor registration fee waivers for any kind of presentation.

## REQUIREMENTS

- Please, use the **Abstract Template** provided for your submission for an individual **oral** or **poster** presentation(s).
- The abstract should state briefly the purpose of the research, the principal results and major conclusions.
- **Language:** Abstract(s) should be written in **English Language**. Linguistic accuracy is the responsibility of the authors.
- **The title** (font type Arial and font size 12) should be left aligned, in bold letters, single line spacing. It should be concise and informative but not too long (preferably no more than two lines).
- **The name(s) of the author(s) and the affiliation(s)** (font type Arial and font size 10) should be single line spacing. The names should be left aligned. No title such as Prof., Dr., PhD, or MD should be used. Use asterisk to mark the presenting and/or corresponding author. Use numbers next to the name of an author to mark the organizational affiliation. Subsequent to the affiliation of the organization, name of city and country has to be designated. Please, provide a valid e-mail address of the presenting or corresponding author.
- **The text body** (font type Arial and font size 11) should be justified and single line spacing. The text body of the abstract(s) should **not be longer than two A4 pages** in portrait layout including figures, tables and references..
  - **Tables** (font type Arial and font size 10): number each table and put table headings above the table – Align Left.
  - **Figures** (font type Arial and font size 10) **and images:** number each figure, put figure caption under the figure. All objects used in one figure should be GROUPEd. For color or greyscale photographs always use TIFF (or JPG) and a maximum of 300 dpi.

If you use special characters (such as alpha, beta, etc.), make sure that they are reproduced properly in the \*.doc or \*.docx file. Abbreviations are to be explained at the first use. Do not use underlining, any codes for justification, hyphenation, line height, and line centering, margins, spacing, page centering, page numbering, suppression, or tabs, in the text body of the abstract(s).

## Contact and further information:

**Dr. Georgeta Predeanu**

University POLITEHNICA of Bucharest, [www.upb.ro](http://www.upb.ro)

Polizu 1, Sector 1, 011061, Bucharest, Romania

@ [iccp2017romania@gmail.com](mailto:iccp2017romania@gmail.com) and [gpredeanu@gmail.com](mailto:gpredeanu@gmail.com)

+40 724 283 809

